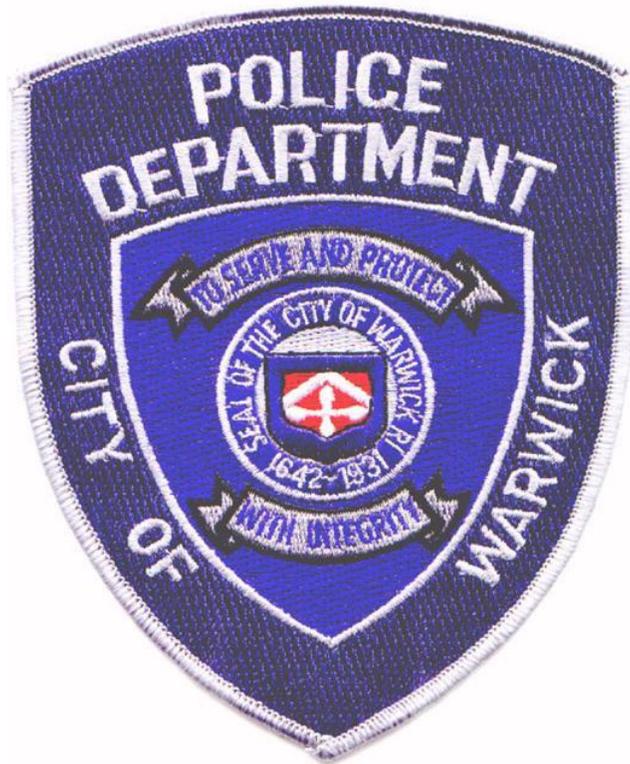


# WARWICK POLICE DEPARTMENT

## ANNUAL REPORT 2011



# **TABLE OF CONTENTS**

**TABLE OF CONTENTS..... 2**

**MESSAGE FROM THE COLONEL..... 3**

**COMMAND STAFF ..... 4**

**UNIFORM PATROL DIVISION ..... 6**

**COMMUNITY SERVICES PLATOON..... 9**

**HOMELAND SECURITY UNIT ..... 15**

**ANIMAL CONTROL DIVISION..... 29**

**DETECTIVE DIVISION..... 31**

**ADMINISTRATIVE SERVICES DIVISION ..... 34**

**PROFESSIONAL STANDARDS DIVISION ..... 39**

**PROSECUTION DIVISION ..... 43**

**AUTOMOTIVE DIVISION ..... 47**

## **Message from the Colonel**



**Colonel Stephen M. McCartney**

I would like to welcome you to our Annual Report and encourage you to take some time to review the vast amount of information contained within the Warwick Police Department's Annual Report. The Annual Report provides an overview of the Warwick Police Department and details various yearly statistical information that you may find useful. This includes data relating to calls for service, response times and crime reports, as well as victim and offender information.

The men and women of the Warwick Police Department have continued to work in conjunction with our elected officials and citizenry to provide service to the City of Warwick that can be described as nothing less than exemplary. Community participation and involvement has continued to be a cornerstone of our effectiveness in deterring criminal activity within the city and ensuring that Warwick remains one of the safest cities in the Nation to raise a family.

The Warwick Police Department's Annual Report is now made available to the public online at our website, [www.warwickpd.org](http://www.warwickpd.org).

# Command Staff



**Colonel  
Stephen M. McCartney**  
Chief Of Police



**Commander Michael Babula**  
Deputy Police Chief



**Major Raymond Gallucci**  
Operations Bureau



**Captain Robert Nelson**  
OIC- Detectives



**Captain Christopher Stewart**  
OIC - Professional  
Standards Division



**Captain Matthew Costello**  
OIC - Administrative  
Services Division



**Captain Christine Kelley**  
OIC - Prosecution



**Captain Joseph Coffey**  
OIC - First Platoon



**Captain Thomas Hannon**  
OIC - Second Platoon



**Captain Gregory Coutu**  
OIC - Third Platoon



**Lieutenant Michael Gilbert**  
OIC - Community Services  
Division

# **Uniform Patrol Division**

## **WARWICK POLICE DEPARTMENT**

# **Annual Report 2011**

## **Patrol Division**

### **Organization**

The Uniform Patrol Division consists of 68 officers distributed amongst three Platoons covering three shifts over a 24 hour period. A Captain serves as the Officer-in-Charge of each Platoon, assisted by Lieutenants serving as the executive officer and direct supervisor of the platoon Sergeants. Fifteen Sergeants are divided amongst the three Platoons. Officers assigned to the Uniform Division work a rotating schedule consisting of four days on and two days off. The Uniform Patrol Division has seven of its members on active military duty serving abroad.

### **Mission**

Creating a partnership with the community to provide quality policing for the protection of life and property, the investigation and prevention of crime, and the maintenance of public safety.

### **Values**

- Continuous recognition of the value and worth of each individual employee in the accomplishment of the department mission.
- Working with and for the community in solving public safety problems.
- Dedication and diligence in the delivery of effective and efficient police services.
- Constant striving towards excellence and efficiency.

### **Function**

The Patrol Division conducts preliminary criminal investigations, investigates motor vehicle accidents, enforces laws and city ordinances, provides continuous patrols, performs a variety of community services, and acts as a first response to all incidents and emergencies. Sergeants serve

as first-line supervisor tasked with counseling; evaluation, training, and guidance of patrol officers. Patrol Officers perform a wide variety of duties to include patrol operations, traffic enforcement, criminal investigations, community policing activities, and community caretaking functions. Officers patrol assigned areas of responsibility where they routinely interact with the public in response to call for service and self-initiated activities.

## **First Platoon**

Members of the 1st Platoon handled 37,000 calls for service during 2011 and made 750 arrests. Officers initiated and/or responded to these calls during the day shift hours of 7:00am-4:00pm when the City experiences a significant transient population increase due to commerce, retail, and airport commuters. Over the past year, members of the 1st Platoon aggressively pursued persons wanted for outstanding warrants as well as focusing efforts on proactive measures to deter and apprehend violators committing vehicle larcenies and daytime house breaks. Members of the 1st Platoon also focused on vacant properties crimes. Crime analysis identified a significant upswing in breaking and entering complaints for vacant properties that were targeted for copper/materials. Officers directed far more attention to the vacant properties. Members of the 1<sup>st</sup> Platoon significantly increased documented field interviews that aided in the investigation and successful closure of several cases.

## **Second Platoon**

In 2011, officers assigned to the 2<sup>nd</sup> platoon responded to over 34,100 calls for service, made 1,369 arrests, issued 2,324 violations and responded to 2,414 vehicle crashes. The platoon consists of 29 Patrol Officers, 6 Sergeants, 1 Lieutenant and 1 Captain and was faced with a manpower challenge throughout the year as seven members of the platoon were deployed on active duty with the United States Military. The officers are heavily involved in the community and work with the community police officers on quality of life issues that affect neighborhoods throughout the city. Utilizing crime analysis data a special enforcement car was dedicated every night to target areas of increased crime, warrant attempts, traffic crashes and special events. This afforded the platoon flexibility with deploying additional resources to combat areas where crime and traffic crashes peak. As the statistics illustrate, this proactive strategy in addition to the beat officers' partnership with the community proved extremely effective for the second platoon in 2011.

## **Third Platoon**

In 2011 members assigned to the 3<sup>rd</sup> platoon responded to 17,000 calls for service. Third platoon officers made 752 arrests, issued 3,141 violations, handled 1019 incidents, and responded to 411 motor vehicle accidents. The largest call volume was handled between the hours of 11:00 p.m. and 3:00 a.m. Third platoon officers handle a wide variety of calls including domestic disputes, disturbances, alcohol and/or drug related offenses, auto accidents, and are very proactive with the enforcement of motor vehicle laws. The Warwick Police Department continues to be a leader in the State of Rhode Island with respect to DWI enforcement. In 2011, the Warwick Police Department made **494** DWI/Refusal arrests. The third platoon accounted for 20% of the DWI arrests. The CAC (crime analysis) initiative has continued to strengthen intra-department communication and collaboration. The CAC meetings have allowed us to more effectively target problem areas in the City. The third platoon command staff tasks each District Sergeant with finding creative, proactive solutions to those identified problem areas within their assigned districts. In 2011, the third

platoon made several notable arrests associated with motor vehicle larcenies both in residential neighborhoods and our commercial district areas.

# Community Services Division

Lieutenant Michael L. Gilbert

## 2011 Annual Report

The mission of the Warwick Police Department Community Services Division is to address quality of life issues by a continued partnership with the community which focuses on several areas of concern to include; neighborhood crime, traffic-related services, and homeland security.

### Personnel:

The Community Services Division commanded by Lieutenant Michael L. Gilbert and is divided into three separate and distinct sections. The traffic unit is supervised by Sergeant Eric Falcofsky who oversees 5 officers and 1 civilian employee. The community police unit is supervised by Sergeant Mark Ullucci and includes 8 officers and 1 civilian employee. The homeland security coordinator is Inspector Chris Mathiesen.



### Traffic Unit

### Duties and Responsibilities:

The Traffic unit's duties and responsibilities are many and diverse. Based on the district to which the officer is assigned they are responsible for investigating hit and run accidents, completing traffic surveys, and monitoring problem areas in an attempt to identify the root cause of the problem and develop a solution. Traffic complaints and speeding issues are received on a daily basis from the public as well from the council people. These complaints are logged on a complaint board and solved through a coordinated effort of the Traffic, Uniform, and Community Police Unit. Traffic officers are also responsible for responding to routine accidents, accidents involving city vehicles, and injury accidents. Fatal accidents are the sole responsibility of the Traffic Unit. One of the Traffic Unit's most important responsibilities is the thorough investigation of all serious injury and fatal accidents.

## **Education and Training:**

Special investigators, trained in accident reconstruction, are assigned to our unit. The training for their certification is intense and consists of 3 two week seminars that they attend over the course of approximately (or ideally) 2 years. Once the first school is attended, the investigator must gather experience by working side by side with a certified re-constructionist investigating serious accidents before he/she can attend the next school. At present, we have three (3) certified investigators. These investigators are Sergeant Eric Falcofsky, Officers Yervant Parnagian and Jason Farias. Training of the traffic officers is a continual and ongoing process. In addition to these certified investigators, the remaining three (3) traffic officers are all at least partially trained with the various different levels of training. Officers obtain their training and certifications through the Institute of Police Technology and Management (IPTM), a program of the University of Florida, Jacksonville.

## **Enforcement and Education Programs:**

In 2011 there were a total of 7 fatal accidents, which is an increase from the 2 reported fatal accidents 2010. Of the seven (7) fatal accidents, two (2) of the victims were not wearing seat belts. Four (4) of the accidents involved either pedestrians or motorcyclists, in which seat belt use is inapplicable. While one fatal accident is “one too many”, the citizens of Warwick can be assured that the Traffic Division is doing its job to make vehicular and pedestrian travel safer on the roadways. The Warwick Police Department waged an aggressive traffic program that led to a slight reduction of overall traffic accidents investigated during 2011. The programs included, but not limited to:

- Increased motivation on the part of the city’s police officers to enforce the traffic laws and educate the public through the use of the “Traffic Radar Sled”, Variable message board, verbal warnings, and written citations.
- Federal funded programs such as “Operation Blue Riptide”, and the “click it or tick it” campaign, which is a program to put more police officers on the streets to target drunk drivers, promote the use of seatbelts, and deter speeding violations.

The overall amount of accidents decreased in 2011, and traffic enforcement continues to be a priority. A total of 11,928 civil violations were written by the Warwick Police Department. Of these, the traffic division wrote almost 2,000 (1,888) during 2011. The following is a break down comparison for accidents in 2010 & 2011.

|      | Injury accidents | DUI involved accidents | Pedestrian accidents | Bicyclists accidents | TOTAL |
|------|------------------|------------------------|----------------------|----------------------|-------|
| 2011 | 1113             | 27                     | 44                   | 20                   | 4607  |
| 2010 | 1066             | 24                     | 35                   | 13                   | 4653  |

## **Awards and Recognition:**

This aggressive effort led to the Warwick Police Department receiving national recognition for pedestrian safety. The department was presented with the prestigious AAA Gold Award, at a Community Traffic Safety

Awards program, for having outstanding education, enforcement and engineering programs in addition to strong pedestrian safety records.

### **Schools:**

The Traffic Unit is directly responsible for the supervision of the Warwick Schools' Crossing Guards. The crossing guard's main duties are the safe crossing of children to and from school. The location of the crossings is determined by the Traffic Services Unit who conducts an annual survey in the spring and fall. For the 2011 school year, there were 23 full-time crossing guards and 8 spare crossing guards. Traffic officers conducted a survey of all 23 crossings that the full-time crossing guards were assigned. Sensitive to the fact that the makeup of neighborhoods change from year to year, the Traffic Unit periodically surveys the crossings in the event that more children are being crossed.

### **V.I.P. (Very Important Person) Escorts:**

The Warwick Police Traffic Unit has planned, coordinated and executed several high profile V.I.P. escorts. The responsibility for the Traffic Unit is to arrange and assist with primary and secondary motorcade routes within the city. The Traffic Supervisor meets with pre-arrival/advanced team representatives of the outside agency, usually the Secret Service, for the purpose of conducting a route reconnaissance. The most notable escort conducted during 2011 was for the first lady, Michelle Obama.

### **Community Service Officers:**

The Community Service Officer (CSO) program is a citizen volunteer organization which assists the police in times of major natural disasters, major public events, missing and lost person incidents, and who provide other non-police service to the city consistent with their mission.

In 2011, the 21 current Community Service Officers volunteered a total of approximately **1,227 hours** for a variety of different events including but not limited to: Gaspee Days events, and weekly church crossings.

### **Miscellaneous:**

Other duties include such things as transporting blood to the State Toxicology Laboratory for analysis, attending road repair pre-construction meetings, monitoring detail officers on road jobs, planning and supervising road races, handling funeral processions for dignitaries, parades, infant car seat installations and festivals/firework displays.

The Traffic Division has numerous pieces of equipment assigned just for their specific use. The unit starting updating its fleet in 2007 from four 1993 Harley Davidson Motorcycles to a complement currently of: one 2011, one 2010, one 2008, one 2007, and one 1993 motorcycle. These motorcycles are an essential tool and are utilized for parades, funerals, and other civic functions and are an extremely positive public relation tool for the Police department.

In 2011, the traffic unit continued with the strategic use of the Variable Message Board which allows a variety of messages and vehicle speed data to be analyzed for future enforcement efforts. This new message board was provided at no cost to the city by the Department of Highway Safety and the RI Chiefs of Police Association. This equipment is in addition to our traffic sled, which has been part of the division for many years is still extremely popular and is requested on a continual basis by different neighborhood groups. Another piece of equipment is the "Traffic Counter" which adds flexibility to enforcement and times that it is

needed. How this tool works is by placing two rubber tubes across a two-lane road. A small computer box is secured to a pole or guardrail. Over a 24 or 36-hour period the road counter gathers data about speed, times, number and sizes of the vehicles traveling the roadway. This tool provides the essentials to provide timely and effective traffic enforcement to an area.

Special events are also part of the Traffic Unit responsibilities. During the 2011 calendar year, traffic officers were responsible for coordinating events such as the 3rd of July City fireworks display, the Gaspee Day Festival and fireworks extravaganza, National Night Out, the Memorial Day Parade and numerous funeral escorts.

## Community Police Unit



### Duties and Responsibilities:

The Community Police Unit is comprised of several different area's which are all focused on the continued partnership with the community. Eight officers and 1 civilian administer several programs that include Community Policing, School Resource Officers, Sex Offender notification, Police Athletic League, Elderly Affairs and the Warwick Police Explorer program.

During the calendar year of 2011, the Community Police Unit conducted **over 300 community events**, small and large. These included meetings with our community groups; senior safety talks; crime prevention training; driver's education; probation officer visits to offenders; karate tournaments; RAD kid's events; a youth summer adventure camp with the RI National Guard; bike safety events; National Night Out, and much more.

### Community Police Officers:

The Community Police Unit's primary focus is on neighborhood crime and quality of life issues. Three community police officers are divided into 3 districts within the city to attend to the neighborhoods. These officers operate from community police stations in three different offices throughout the city. These officers work very closely with our fourteen neighborhood organizations located throughout the city, regularly attending their meetings and addressing concerns ranging from crime issues to abandoned vehicles and unkempt properties. Additionally, three officers are certified mediators and frequently are called upon to mediate disputes between neighbors. Community Policing officers handled approximately **411** calls for service involving neighborhood & quality of life issues.

### **School Resource Officers:**

In addition to the neighborhood officers, the platoon is responsible for the three public high schools. Each high school has a School Resource Officer (SRO) assigned Monday thru Friday during school hours. With a major focus nationwide on violence within the schools, the SRO's have received extensive training in this area. They are more than ready to handle any crisis within the schools. The SRO's not only enforce discipline and the law within the schools but are also responsible for teaching and facilitating programs within the schools. The SRO's primarily work with the principals or the vice principals.

The SRO's chaperone school functions; make drug testing kits available to parents; patrol both inside and outside of the school; monitor an e-mail tip line for anonymous tips; investigate graffiti and other damage to city property; conduct K-9 drug searches at the request of school administrators. In 2010 training was provided system on "bullying" and ways to identify and respond to it. The training also identified strategies for parents and teachers when using Face book and other social networks. The SRO's have been working with the Rhode Island National Guard at Adventure Camp. All Warwick youth are welcome to attend on a first come first served basis. The Community Services Division is working with City Human Services to develop additional summer activities to offer at the Buttonwoods Community Center and other locations, especially for disadvantaged youth. The School Resource Officers will be available during these months to manage these programs.

### **Police Athletic League:**

The Warwick Police Athletic League (PAL) currently serves approximately 1300 youths through a variety of sports and martial arts programs. Statistics consistently show that students engaged in sports programs are far less likely to get into trouble or abuse drugs/alcohol than those not actively participating in some after school activity. Officer John Palliotte and one civilian run this program from a satellite office located on Bend Street in the City.

Boys and girls participate in programs in eight different sports: baseball, football, cheerleading, wrestling, bowling, hockey, karate, and lacrosse.

### **RAD Kids:**

RAD Kids is a national program taught to elementary students in two age groups (5-7 and 8-12). The course teaches kids about stranger awareness and instills in them the confidence to deal with a variety of situations. This program is continually growing and Warwick has 6 instructors available to meet the demand. With the reduction of available funding the program held two classes for the 2011 calendar year. The program is run through the elementary schools **Parent Teacher Organizations (PTO)**. Contact your children's PTO or visit our community police website for additional information.

### **Elderly Affairs:**

One officer is responsible for Elderly Affairs issues. He works closely with the Elderly Affairs Liaison from the city to ensure that our community's elderly are not victims of fraud or abuse. Home visits and community lectures are conducted regularly. In 2011, **37 cases of suspected elder abuse** were handled by this officer. This is a reduction from last year as uniform patrol officers have received additional training and more

involved in elderly affairs matters, subsequently reducing the amount of follow-up required by Community Services personnel. For information on elder abuse, contact 468-4325, Officer Stephen Lombardi.

### **Sex Offender Registration / Notification:**

Sex Offender registration and community notification is the responsibility of one police officer and one civilian employee. In 2011 the average number of registered sex offenders who reside in the City of Warwick was **77 offenders**.

In an effort to conduct address verifications and combat non compliance with sex offender registration laws, the Warwick Police Department joined forces in 2007 with the United States Marshal's office. Warwick Police is a member of the Sex Offender Law Enforcement Multi-disciplinary Network (SOLEMN), which is a working group designed to engage law enforcement, prosecutors, Probation and Parole Officers and Department of Children, Youth and Families (DCYF) personnel in discussions about sex offender management styles, enforcement and compliance.

Federal grant money continues to be used to support operations that assist in performing sex offender investigations including address verification operations.

To see an up to date list of registered sex offenders visit <http://www.paroleboard.ri.gov>. Concerned parents should periodically check the website for additions/deletions as not everyone will be notified of a new sex offender by mail.

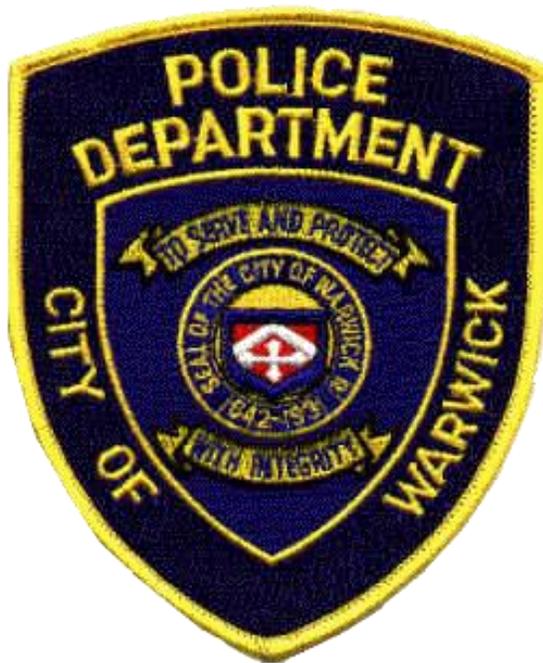
### **Police Explorer Program Post #327:**

The Warwick Police Department Explorer Program introduces young men and woman between the ages of 14-20 years of age who are interested in law enforcement. During the school year they meet weekly and receive classroom training, ride-a-longs, and other types of hands on events. The explorer program also fosters a sense of responsibility and civic pride through which the explorers will go out into the city and state and perform many services for the community. The Warwick Police Department and the Warwick police Explorer program are dedicated to creating future law enforcement officers as well as mature and well informed citizens.

In 2011 the Warwick Police Explorer program had **12 cadets** who were involved in a variety of events to include the Gaspee Day festival, National Night Out, E-Waste Festival and a variety of Safety Day events. Five of these cadets attended a one-week mini police academy sponsored by the Connecticut State Police Explorer program. These explorers experienced a full week of training and personal development that incorporated leadership, team building, drill & ceremony and discipline.

For more information about the Warwick Police Explorers program visit their website at <http://wpdexplorers.org>

# WARWICK POLICE DEPARTMENT



## SWAT-BOMB SQUAD-FIREARM SUMMARY 2011

# Homeland Security Services Unit/Special Operations

Prepared by Inspector Chris Mathiesen

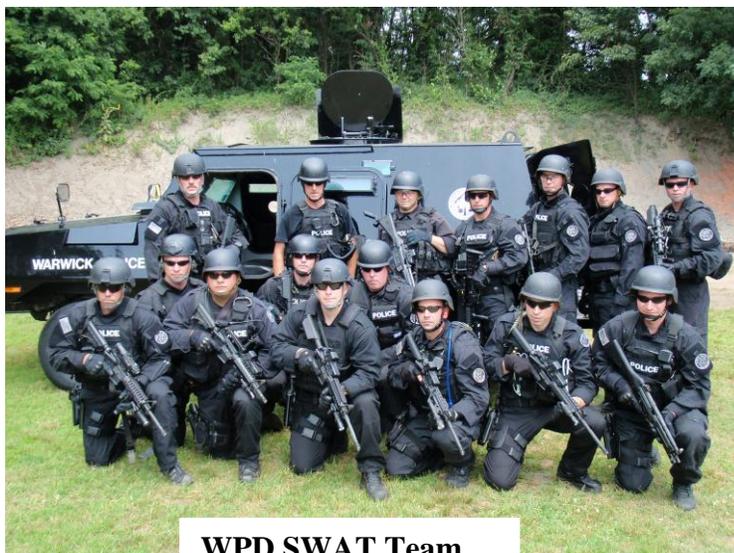


## WARWICK POLICE DEPARTMENT

# SPECIAL WEAPONS AND TACTICS TEAM SUMMARY 2011

The Warwick Police Department Special Weapons and Tactics Team (SWAT) is responsible for the resolution of situations requiring other than normal police actions, tactics, or equipment. The demonstrated goal of the unit is to resolve situations while limiting hazards to citizens and police personnel. The team's activities include, but are not limited to, the following missions: Drug raids, high risk warrant service, barricaded suspects, hostage situations, armed stakeout, dignitary protection, tactical operations, and any other specialized operation the team may be called upon to handle. SWAT Team personnel provide specialized training to Warwick Police Department personnel and other outside agencies throughout the year. Many team members are certified instructors and provide training in such areas as firearms, counter sniper tactics, riot control, mobile tactics, building searches, and traffic stops.

The Warwick Police SWAT Team has a long-standing tradition of excellence, and has been a model for many local, state and international tactical teams.



WPD SWAT Team

The SWAT Team conducted two (2) tactical operations in 2011.

| <u>CR NUMBER</u> | <u>DATE</u> | <u>TYPE</u> | <u>LOCATION</u> |
|------------------|-------------|-------------|-----------------|
|------------------|-------------|-------------|-----------------|

|           |          |                      |                 |
|-----------|----------|----------------------|-----------------|
| 11-274OF  | 01/20/11 | Barricaded Operation | Timberline Road |
| 11-5462OF | 10/19/11 | Barricaded Operation | Motel 6         |

|   |
|---|
| <b>SYNOPSIS OF 2011 TACTICAL OPERATIONS</b> |
|---|

1. On 01/20/11, at approximately 0920 hours, members of the Warwick PD SWAT Team did respond to a barricaded incident involving a person with numerous firearms. The person involved had been depressed and his wife was concerned over his mental state. Uniform personnel established a secured perimeter around the residence, and a staging area was established by the Uniform OIC. A tactical entry was conducted along with a Crisis Negotiation Team, and the subject was apprehended without injuries. A total of ten (10) firearms were removed from the residence. The male subject was transported to KCMH for a mental evaluation.
2. On 10/19/11 members of the Warwick PD SWAT Team, along with a Crisis Negotiation Team was tasked with conducting an operation involving several barricaded subjects at Motel 6, Jefferson Blvd. One of the subjects did throw a loaded firearm from the room in which he was barricaded. Both subjects refused to exit the room, and threatened the police with death should they enter. It was determined that both subjects may possibly be members of a Providence street gang. During negotiations, one of the subjects did state that he had a bomb and AK-47 assault rifle.

A tactical plan was developed by the SWAT Team Commander, along with the Team Leader, which consisted of several tactical options. After a reasonable period of time, it was realized by the Crisis Negotiation Team that the subjects would not exit the room and surrender. A recommendation was to conduct a tactical entry, which was authorized by the Chief of Police. Members of the SWAT Team breached the door, detonated a diversionary device and took both subjects into custody.

# **TRAINING**

In order to maintain a high degree of proficiency, Team members are required to continually train in the tactical field. During 2011, the SWAT Team held twenty-four (24) training sessions. Each training session was eight (8) hours for a total of 192 hours. The SWAT Team conducts sixteen (16) hours a month of training, as established by the National Tactical Officers Association. In order to maintain a high degree of proficiency and excellence, the SWAT Team continues to conduct training more frequently than any other unit within the WPD.

Training sessions in 2011 consisted of the following:

1. Planning Ops Order Procedures
2. Officer Rescue with Peacekeeper Armored Vehicle
3. Live Fire Drill from Peacekeeper Armored Vehicle
4. Stealth and Dynamic Assault Tactics
5. Vehicle Takedown Procedures
6. MANPADS Tactical Operations
7. Physical and Combative Training
8. Foreign Weapon Training (AK-47 & RPG)
9. Mock Scenario Training in Motel and Abandoned Houses
10. Tubular Assault Training (Planes, Buses and Trains)
11. Active Shooter Training
12. Booby Trap Awareness/Counter Measures
13. Structural Clearing Problem Solving
14. Less-lethal Firearm Recertification
15. Low Light Firearm Training
16. Explosive, Manual and Shotgun Breaching Procedures
17. Weapon Familiarization
18. Arrest and Control Techniques
19. CQB Movement in Building
20. Moving Target Drills
21. Surgical Hostage Rescue Shooting Drills
22. Vehicle Hostage Rescue Drills
23. Crisis Negotiation Training
24. Officer Down Rescue Training
25. VBIED Awareness Training

## **SNIPER TEAM/CRISIS NEGOTIATION TEAM**

Members of the Sniper Team are cross-trained with the Reactionary Team. The Sniper Team conducted twelve (12) training sessions, separate from the Reactionary Team, during 2011.

One (1) new member joined the SWAT Sniper Team in 2011. Crisis Negotiation Team conducted training operations with members of the SWAT Reactionary Team. In 2011 two (2) Officers joined the Crisis Negotiation Team.

### **WMD TACTICAL TEAM HIGHLIGHTS 2011**

Five (5) SWAT operators are assigned to the WMD Tactical Team, which falls under the supervision of RISP. A WPD Lieutenant serves as the Team Leader for the Warwick Team.

During 2011 five (5) members of the Warwick Police Department SWAT Team and its Team Leader were assigned to the State of Rhode Island Weapons of Mass Destruction Tactical Team. Fully operational, this Unit is tasked to respond to any high risk event where the possibility of WMDs is present. These Officers are capable of operating in an environment which contains the presence of biological, chemical and radiological hazards. The WMD Tactical Team personnel utilize specialized equipment to accomplish their mission. Recently added to the equipment list were six (6) Lion Apparel PPE Chem Suits, Avon Self Contained Breathing Apparatus Systems and a 2010 Chevy Suburban.

In addition to the sixteen (16) hours of training with the Warwick Police Department SWAT Team, the WMD Tac Team members trained an additional eight (8) hours per month in 2011. The WMD Team Operators also took part in a three (3) day Tactical School. While Team Operators were training in various tactics and shooting while in Level B and C Personal Protective Equipment, the Squad's Team Leaders were trained in Command and Control during WMD Events.

In October, the RI WMD Tac Team was utilized to provide dignitary protection at the prestigious International Sea Powers Symposium in Newport, RI.



## NEW DEVELOPMENTS IN 2011

1. Four (4) members of the Warwick Police SWAT Team were activated by the Military and deployed to Afghanistan.
2. One (1) Officer joined the SWAT Team in 2011 after an extensive application process.
3. Two (2) SWAT members joined the WMD Tactical Team.
4. One (1) member of the SWAT Team resigned due to retirement.
5. One (1) SWAT Officer attended a Firearm Certification Course sponsored by the ACI Academy.
6. The position of SWAT Team Commander was established and entered into the SWAT Policy.
7. The SWAT Team purchased one (1) battering ram, one (1) medical backpack, and two (2) equipment vehicle kits.
8. In September the Team trained with the recently certified EGPD Tactical Team.
9. Warwick SWAT conducted Active Shooter Training for the Burrillville PD.
10. The Warwick PD SWAT Peacekeeper Armored Vehicle was utilized in the filming of a national television show.



**“Peacekeeper”**

## **CERTIFICATION**

Each SWAT Officer is required to certify each year in order to remain on the Team. The Certification Program consists of twenty (20) job tasks, a firearm course and a written test. Each officer was also evaluated by a Team Leader. All SWAT Officers successfully completed the Certification process in 2011.

## **SWAT CONCLUSION**

The Warwick Police SWAT Team will continue to provide protection to the citizens of Warwick and to its police officers. SWAT Officers are proud of their Team and will strive to maintain the professional standard that is expected of them.



**Training for Military**



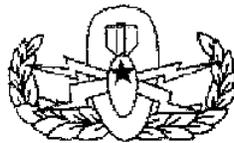
**Mutual Training with EGPD  
SRT**



**SWAT Sniper in**



**Training with Crisis Negotiation**



## **BOMB SQUAD SUMMARY 2011**

The primary responsibility of the Warwick Police Department Bomb Squad is to provide safe resolution to situations involving suspicious items or known improvised explosive devices (IED's). The evaluation of suspicious packages or bomb threats and the render safe of improvised explosive devices are conducted with the goal of limiting hazards and minimizing exposure to citizens and emergency response personnel.

Post September 11, 2001 responsibilities have increased, thrusting the Bomb Squad into the first line of defense in the war on terrorism. Homeland security has become a driving force behind the training and operation of the Bomb Squad. A new era in hazardous materials operations includes the use of chemical, biological, and radiological detection devices by Bomb Technicians. Training for an explosives related hazardous materials incident has involved an integrated approach with the Warwick Fire Department's Haz-Mat Unit. Ongoing preparations for an immediate response to terrorist's acts involving weapons of mass destruction, large vehicle bombs, and suicide bombers remain a priority.

Presently the Warwick Police Department employs two (2) certified bomb technicians and one senior supervisor.

During 2011, WPD officers and bomb disposal technicians responded to a total of four (4) threats and disposal related incidents.

## **BOMB THREATS AND EXPLOSIVE RELATED INCIDENTS IN 2011**

### **SYNOPSIS OF INCIDENTS**

- |    |                |          |                                   |
|----|----------------|----------|-----------------------------------|
| 1. | CR #11-838-0F  | 02/26/11 | Disposal of Black Powder          |
| 2. | CR #11-1007-0F | 03/08/11 | Disposal of Booby Trap Simulators |
| 3. | CR #11-1787-0F | 04/21/11 | Suspicious Bag                    |
| 4. | CR #11-1951-0F | 04/30/11 | RSP Blasting Caps                 |

### **BOMB SQUAD TRAINING & ASSISTANCE**

1. In 2011, WPD Bomb Technicians continue to provide assistance to the RI State Bomb Squad.
- 2.
3. WPD Bomb Technicians continues to conduct training with the Rhode Island State Fire Marshal's Bomb Squad. Warwick PD Bomb Techs train with the Rhode Island Bomb Squad sixteen (16) hours a month.
4. Warwick PD Bomb Technicians provide booby trap and bomb awareness to RIMPA Academy Class.
5. Warwick Police Bomb Disposal Technicians worked closely with T. F. Greene Airport Police and TSA officials to provide bomb disposal assistance.
6. In 2011 WPD Bomb Technicians disposed of a large amount of small arms ammunition which had been surrendered to the Department.

7. Warwick Pd Bomb Technicians continue to provide bomb awareness lectures to various civil and law enforcement agencies.
8. One (1) Warwick PD Bomb Tech attended the Redstone Hazardous Device School Recertification Training.
9. One (1) WPD Bomb Tech attended the FBI NIEF (Improvised Explosive) Course at Fort Devens, MA.
10. Warwick PD Bomb Technicians assigned to the RI State Bomb Squad have a host of State of the Art Render Safe equipment including a new EOD Response Truck and Robot.
11. Warwick PD Bomb Technicians, along with members of the RI State Bomb Squad responded to approximately thirty (30) incidents throughout the State of Rhode Island in 2011.
12. A Warwick PD Bomb Technician did provide explosive breaching to the Woonsocket Police Department Tactical Team.



WPD Bomb Technician  
after conducting RSP on



Warwick PD Bomb Technician  
preparing explosive breaching charge.

## **BOMB SQUAD CONCLUSION**

Warwick Police Department Bomb Technicians will continue to respond to any location and provide render safe assistance to insure the safety of all citizens of the City of Warwick.

## **FIREARM TRAINING - QUALIFICATIONS**

As required by RI State Law 11-47-15.1, all officers must qualify with their duty handgun once a year.

During the year 2011, all members of the Warwick Police Department qualified with their duty weapon with the exception of those members who are sick, on Military leave, or relieved of duty.

The total expenditure of .40 caliber training ammunition for qualification is approximately 30,000 RDS. Furthermore, an additional 32,500 RDS were expended for recruit training.

Two (2) In-Service Tactical Firearm Training Sessions were conducted for all members of the WPD in 2011. The training consisted of decision making, moving target, change of magazine drill, and firing the Remington Model 870 shotgun. Additionally, three (3) sessions consisted of night firing with handguns.

Department Remington Model 870 shotguns are installed in twenty-eight (28) police cruisers.

Seven (7) Mossberg shotguns are provided in seven (7) supervisor's cars for less lethal use.

Seven (7) S&W M-4 Carbines were issued to selected Officers who received Patrol Carbine Training. Each Officer is required to have the weapon available during his/her tour of duty.

## USE OF OUTDOOR FIREARM FACILITY

The following agencies utilized the Warwick PD Outdoor Firearm Facility during 2011:

| <b>AGENCY</b>       | <b>AMOUNT OF TIME USED</b> |
|---------------------|----------------------------|
| Warwick PD SWAT     | 192 hours                  |
| WRAC                | 176 hours                  |
| ACI Tactical Team   | 88 hours                   |
| North Providence PD | 56 hours                   |
| RIMPA               | 48 hours                   |
| Johnston PD         | 32 hours                   |
| RIAC Police         | 24 hours                   |
| Military Units      | 24 hours                   |
| Postal Inspectors   | 8 hours                    |
| WMD Tactical Team   | <u>8 hours</u>             |
| <b>TOTAL</b>        | <b>656 hours</b>           |

## **ADDITIONAL DUTIES**

1. In 2011, a total of eight (8) firearm traces were conducted through the ATF Tracing Center.
2. A total of eight (8) weapons were test fired for the Prosecution Division.
3. Presently, there are seventy-two (72) weapons being held for safekeeping.
4. Ninety-two (92) weapons were released to their rightful owners during 2011.
5. Warwick PD maintains one hundred and seventy-two (172) duty handguns, twenty-eight (28) Remington Model 870 shotguns, thirteen (13) MP5 SMGs, seven (7) Bushmaster Carbines, one (1) 40 MM gas gun, three (3) M14 rifles, twenty (20) M16 rifles, seven (7) Mossberg Less-Lethal shotguns, and seven (7) Smith & Wesson M-4 carbines.
6. The TRUST provided a simulator for decision making shooting. Numerous officers utilized the FATS System during 2011 to hone their shooting skills.
7. Two (2) TSA Viper Drills were conducted.
8. One (1) Military Unit was trained in Foreign Weapons and IEDs for pre-deployment to Afghanistan.
9. Two (2) Active Shooter Training Sessions were conducted for the entire Police Department.
10. One (1) Patrol Rifle School was held to certify members who are issued S&W M-4 carbines on patrol.
11. Members of the Department assisted in the renovation of the Range Tactical Shoot house.
12. A federal grant was acquired for the renovation of the Outdoor Range Facility to include several moving target systems.
13. A VBIED Tabletop was attended by members of the Department.
14. A MANPAD field exercise was attended by members of the Department.

15. Two (2) MANPAD Drills were held to determine Warwick PD's capability to respond to a terrorist incident at T. F. Green Airport.

### **FIREARM CONCLUSION**

Warwick Police Homeland Security Services/Special Operations Unit will continue to insure that firearm training is available to all members of the Warwick Police Department, and to maintain the Department's firearm inventory.

# Animal Control Division

## 2011 ANNUAL REPORT

The Warwick Police Department operates an Animal Control Division staffed with three Animal Control Officers who work both first and second shifts on a seven day-a-week rotating schedule. The Animal Control Division is supervised by a Sergeant, who reports directly to the Uniform Division Commander.

The Animal Control Division is responsible for enforcement of all state and city laws relating to domestic animals, as well as, the education of the public in animal related matters. They assist in the placement of abandoned animals in shelters and are responsible for rescuing sick and injured animals as well.

Even though the Animal Control Division saw a decrease of approximately 600 calls from 2010, the Unit saw an increase of animal neglect and vicious dog complaints for the year. With one of the officers being out with an extended illness, the unit is back to working with only two officers. This leaves no animal control officers on during second shift, and only one officer on during the weekends which are usually the busiest times for animal control calls. The officers attended a Rhode Island SPCA training on November 30<sup>th</sup>, 2011 which dealt with the handling of exotic pets and animals.

In 2011, the division criminally prosecuted 7 individuals for various animal cruelty and neglect crimes which is the most in recent memory, and handled 10 vicious dog attacks and hearings. Animal nuisance calls are one of the biggest issues regarding the quality of life complaints that come in to the Warwick Police Department on a weekly basis.

### ACTIVITY

|                          | 2009 | 2010 | 2011 |
|--------------------------|------|------|------|
| Total calls taken        | 3147 | 3618 | 2991 |
| Total reports taken      | 222  | 213  | 202  |
| Vicious Dog Hearings     | 11   | 5    | 10   |
| Cruelty Cases prosecuted | 3    | 1    | 7    |
| Violations Issued        | 51   | 63   | 57   |

MONTHLY CALLS FOR SERVICE –2011

| Month              | Calls | Vicious Calls | Total |
|--------------------|-------|---------------|-------|
| January            | 135   | 10            | 145   |
| February           | 146   | 9             | 154   |
| March              | 193   | 7             | 200   |
| April              | 212   | 5             | 217   |
| May                | 303   | 9             | 212   |
| June               | 323   | 14            | 337   |
| July               | 311   | 11            | 322   |
| August             | 319   | 14            | 333   |
| September          | 331   | 11            | 342   |
| October            | 266   | 8             | 274   |
| November           | 198   | 6             | 205   |
| December           | 145   | 5             | 150   |
|                    |       |               |       |
| <b>Total Calls</b> | 2882  | 109           | 2991  |

## **Detective Division**

### **WARWICK POLICE DEPARTMENT**



#### **Detective Division**

### **2011 ANNUAL REPORT**

The Detective Division of the Warwick Police Department consists of a Captain, the division commander, a Lieutenant, 5 Sergeants, 24 Detectives and 1 civilian criminalist. The division is divided into 5 groups: District Detectives, Night Detectives, Special Operations, Digital Forensics, and BCI (Bureau of Criminal Identification). Since 2009, the division continues to operate with fewer detectives due to budget constraints.

#### **District Detectives**

For the purposes of case assignment and area responsibility, the City of Warwick is divided into three geographical districts. District 1 comprises the northern area, District 2 comprises the eastern part and District 3 comprises the southern end. District Detectives conduct criminal investigations ranging from Homicide to Larceny. Virtually any crime which requires investigation that occurs in these areas of responsibility gets assigned to those District Detectives. These District Detectives conduct investigations on the vast majority of criminal cases that are prosecuted through the Kent County District Court.

In calendar year 2011, District detectives along with their counterparts on Nights were assigned 1219 cases for investigation. 552 of those cases are still open and being investigated. 136 cases have been closed by arrest which yielded an 11% closure rate for the Division. They collectively worked on 47 different type's sexual assaults, 17 of which were forcible rape cases and the remainders were varying types of child molestations or underage sexual encounters. There was significant decrease in the number of robberies for the year ending with 9 in 2011 compared with 23 robberies cases for 2010. In addition, the division worked on 383 Burglary cases and 613 reported Larceny cases. There were no homicides in 2011. Notable cases include:

- The arrest and prosecution of Paul Braga DOB 01/08/88 for the armed robbery of the Airport Shell Station at Post Road and Coronado St. Because of probation issues the matter was prosecuted by the U.S. Attorney's Office.
- The Investigation and subsequent arrest of Antonio Xavier; Derek Paolantonio; Angel Bessette; and Christopher Banspach for the burglary and theft of guns at 45 Green River Avenue.
- The arrest and subsequent prosecution of Anthony Miller and Christine Halvorsen for Bank Robbery at the Citizens Bank located at 10 West Shore Road. The FBI and The U.S. Attorney's office assisted with this investigation.

- Assisted with the US Environmental Protection Agency (EPA) with the arrest of John Buerman for the illegal sale of pet products on the internet and trademark infringement.
- The arrest and prosecution of Norman Jacobs and Trisha Richards of Warwick for the robbery of the Oakie's Convenience Store on Oakland Beach Avenue.
- The apprehension and arrest of Daniel O'Brien of North Kingstown for Fraudulent Use of Credit Cards; Felony Larceny; and numerous larceny charges. Mr. O'Brien was connected to a string of local gym locker room larcenies which occurred over a three month period.
- The Conimicut Point Beach stabbing investigation (11-3881-OF) in which four subjects were stabbed as they were involved in an altercation between two large groups of people. The victims were Patrick Metz; David O'Donnell; and Matthew Shonfarber. The suspects were Fernando Joseph and Joseph Colerick. Charges were not filed because of the complaint being withdrawn by the victims.

### **Night Detectives**

The Detectives working Night Detectives work the hours from 3:00 pm to 11:00 pm commonly referred to as second shift. They have city-wide jurisdiction during their hours of operation and are commanded by a supervising Sergeant. The majority of their case assignments are from calls for service and walk-in complainants. They handle a myriad of complaints ranging from burglary to sexual assaults. Child molestation and sexual assaults make up their main caseload. However, they do handle robberies and serious assaults, as well as, other offenses. They are also tasked with being the main liaisons for any interdepartmental investigations and assistance.

Some of the notable cases that were investigated by this unit include the following:

- The arrest and apprehension of Stephen Pratt and Matthew Gordon for the possession of a firearm and numerous burglaries in the city. Investigation started from a housekeeper at the Comfort Inn notifying police about a handgun found in a room at the hotel. (11-547-OF)
- The robbery of the Cumberland Farms convenience store located at 3377 Post Rd.(11-2372-OF) Investigation and subsequent follow-up led to the arrest and conviction of Joseph Addison for 1<sup>st</sup> degree robbery.
- The investigation into a burglary in progress which led investigators to two white females driving a silver Taurus. (11-3373-OF) Uniform Patrol officers located the females and the vehicle involved in an accident a short time later and they, Patricia Lallier and Robert Fletcher, were subsequently charged with burglary for two housebreaks.
- An investigation into a robbery of three males on the bike path by three black males using a handgun and knives. (11-4211-OF) All three suspects charged with 1<sup>st</sup> degree Robbery.
- A 1<sup>st</sup> degree Child Abuse investigation (11-5729-OF), where Michael Caruso inflicted life threatening injuries to child in his care and custody at 187 Custer St. Subsequent investigation led to the admission of guilt during an interview.

### **Special Operations Group**

This particular group of detectives is responsible for special investigations which require a more discreet law enforcement presence. They are responsible for vice activity and Narcotics investigations, as well as, any investigation that cannot be accomplished through the normal detective assignment protocol. Members of

this unit were responsible for seizing over \$258,200 for asset forfeiture (estimated/some still pending). This unit conducted three prostitution stings in 2010 which resulted in several arrests of both “johns” and prostitutes.

### **Computer Forensics Unit**

This unit is comprised of four full-time detectives whose responsibilities include video examination; conducting forensic computer exams; cell phone information retrieval; and other technology based investigations. Last year, because of the proliferation of technology in mainstream society, virtually every criminal investigation included some type of technology based investigative component. From Robberies to Sexual Assaults, the use of computers and cell phones provide critical information in real time crime investigations. In the past year included in this report, almost 90% of the criminal investigations included some type of technology based forensic analysis.

The unit was responsible for conducting 7 child porn investigations which resulted in 4 arrests. Members of the unit participated in 8 Sex Offender/probation sweeps assisting the US Marshalls Service and RI State Police ICAC. They conducted forensic examinations of 64 Computers; 71 cell phone devices and analyzed 151 videos. In addition, the CFU provided technical support and assistance in 12 instances to outside agencies.

### **Bureau of Criminal Identification (BCI)**

The identification unit comprises three distinct job classifications. Identification, which involves the accurate identification of criminal offenders by fingerprinting and DNA matching utilizing federal, state and local databases. Crime Scene Technicians: whose responsibility it is to gather and preserve crime scene evidence for collection and examination. Property Custody: this stores property and maintains a custody chain for collection and release of property involved in criminal investigations. This unit plays an integral part of every investigation because the necessity to identify, collect and preserve evidence plays a crucial role in the prosecution of criminals. In the past year, this unit has been responsible for linking some of the most heinous crimes to the offenders listed previously. Without this unit, most offenders would not be prosecuted.

In accordance with the crime statistics listed in this annual report, the detective division has made a clear difference in the reduction of certain crimes, including Robbery (down 38%) and Larceny (all types down 39%). The crime of Burglary has shown a 7% increase from totals of 2009 and has been steadily climbing over the recent years in conjunction with the economic crisis that began in 2007-2008. Although the division has made numerous arrests for burglary over last year, shorter sentences and the use of suspended sentences to fulfill conviction requirements has resulted in offenders being released earlier than was expected. It seems that a concerted effort must be made by both the detective division and uniform personnel to coordinate some type of action plan to reduce this crime in accordance with future goals and objectives.

Respectfully,

Robert S. Nelson  
CAPTAIN  
Detective Division Commander

# **Administrative Services Division**

## **ANNUAL REPORT 2011**

The Administrative Services Division is staffed by a captain and three sergeants. This staff is responsible for the management and supervision of the twenty eight non-sworn employees assigned to the division. Their specific complement and assignments are as follows:

**Administrative Services Captain:** One full time position currently staffed. This position oversees the Administrative Services Bureau. The Captain (OIC) of the Administrative Services Division coordinates and supervises all activities of the Communications Center Personnel, Records Clerks, Transcriptionists, and Radio Repair Technician. The captain also assists with financial planning to include but not limited to; budget preparation, bid process, service or repair contracts. Coordinates and supervises all activities of the grant manager. Ensures the security and operation of records management systems and software is maintained.

**Administrative Services Sergeant:** Two full time positions currently staffed. The Administrative Services Sergeants assist the ASD OIC in coordinating and supervising all activities of the Communications Center Personnel, Records Clerks, Transcriptionists, and Radio Repair Technician. Assist with financial planning to include but not limited to; budget preparation, bid process, service or repair contracts. Ensures the security and operation of records management systems and software is maintained.

**Grant Manager Sergeant:** One full time position currently staffed. The Grant Manager is responsible for overseeing all Federal, State and local grants within the organization and ensuring that those officers who are assigned to manage each specific grant complete timely reports. Develop spending plans regarding awarded grants in accordance with the grant requirements. Actively seek and acquire additional grant funding in order to maximize the acquisition of technical and tactical equipment to assist the department in completing its mission. Complete monthly/yearly Financial Status Reports, Progress Reports, Program Reports and Grant Closeout reports.

**Dispatcher:** Fifteen full time positions currently staffed. Five dispatchers are assigned to the first shift, five dispatchers are assigned to the second, and five dispatchers are assigned to the third shift. There are four separate work stations, with the fourth not mandated for staffing, but when available, the fourth station will handles call overflow and dispatch functions as needed.

**Transcriptionist:** There are three full time positions and one part-time position. Department transcriptionists will transcribe report narratives, input accident “face” sheets, and electronically scan report documents into the IMC system.

During 2010, transcriptionists input approximately 5000 accident “face” sheets, they transcribed approximately 12,500 report narratives, and they scanned the bulk of the accompanying documents and images for the reports generated (i.e. witness statements).

**Records Clerk:** two full time records clerks currently staffed. Records clerks will handle report requests (to include those of the media, citizenry, officers, and the attendant research time), will file all hard copy police reports, will scan accompanying documents and images for the reports generated into IMC, and will tally daily register totals.

During 2010, the department records clerks filed approximately 14,700 hard copy reports, fielded approximately 9,300 report requests (i.e. citizens, media, insurance agencies, internal distribution, etc.), and scanned accompanying documents and images for the reports generated into IMC as needed.

**Report Review Specialist**: one full time clerk currently staffed. This position entails arrest review/preparing reports for Prosecution duties, accident report review, and reviewing and preparing department motor vehicle violations.

**NCIC/Audit Specialist**- one full time clerk currently staffed. This position requires frequent interactivity with state police and FBI. This specialist reviews Warwick Police case paperwork for required NCIC validations and UCR errors. This clerk also orders and keeps track of department office supplies.

**Radio Technician**: the radio technician maintains and services all department communication and radio systems and equipment. This includes cars, portables, infrastructure, and the radio technician will also coordinate with service contractors for off-site equipment repair. The radio technician is responsible for routine quality assurance and monitoring of vital communications equipment; repair, service and maintenance.

The activities of the Administrative Services Division center on the following activities and equipment:

**Computer Network and Operating Software** – The maintenance and operation of this department’s computer network and all operating software (Information Management Corporation, Acorn, Dictaphone, Motorola, etc.) falls under this division.

**Communications Equipment Inventory and Maintenance** – Close coordination between the division and Motorola, the equipment manufacturer, and New England Communications, the maintenance contract holder, is required to ensure that all communications equipment operate properly. This includes all communications center equipment, repeater and radio tower sites, portable radios (standard and 800 MHz) and mobile car radios (standard and 800 MHz). It also includes all mobile data terminals, modems, and other relevant MDT equipment. All new equipment purchased will meet the Federal Government’s narrow banding requirements.

**Keeper of Department Records** – This category involves many separate responsibilities such as: Making sure that all records retention requirements are being adhered to, all public information requests are being properly addressed, and document destruction is in accordance with Rhode Island State Law. This involves direct contact with many separate government and private entities, as well as W.P.D. employees.

**Terminal Agency Coordinator** – The officer in charge of the Administrative Services Division is designated the terminal agency coordinator for the department. That officer is responsible for ensuring that all **Rhode Island Law Enforcement Telecommunications System (RILETS)** and National crime Information Center (NCIC) information requests made by the department are in accordance with federal regulations. Also, the TAC is responsible to ensure the reporting requirements of the Federal Bureau of Investigation’s National Incident Based Reporting System (N.I.B.R.S.) are met. This also involves coordinating with the Rhode Island State police to make sure that we successfully complete an annual audit by the F.B.I...

**Maintaining Department Forms and Printed Items** – The Administrative Services Division is responsible for the development, supply, and acquisition of the various forms used in the course of business at the

Warwick Police Department. Most forms are developed and maintained by the department. Additional forms associated with State and Federal requirements are procured and stocked as needed. Warwick Police Records personnel monitor the supply of these forms and acquire additional amounts as necessary.

**Mobile Command Center** – In addition to being a mobile command center, this asset is designed to facilitate the continuation of radio and telephone communications in the event that the communications center becomes unavailable or inoperable. The maintenance and upkeep of the mobile command center is the responsibility of the A.S.D. The division holds quarterly, unannounced drills to test both the equipment capabilities of the mobile command center as well as the performance capabilities of our dispatch personnel.

**Electronic Accident Submission** – This division is responsible for maintaining the equipment which allows electronic submission of all state accident reports to Rhode Island Department of Transportation as required by state law. The A.S.D. works with M.I.S. to keep this system operating properly.

**FCC Licensing and Antenna Tower Registration** – The A.S.D. is responsible for complying with Federal Communications Commission requirements relating to radio communications. This includes maintaining our current radio frequency licenses and antenna tower registrations. Additionally, the A.S.D. is subject to various audits that are periodically initiated by the FCC.

**Training** – The Warwick Police Department’s software, computer equipment, office equipment, & mobile data terminals are dynamic in nature. As such, they require continuing training to be used at their fullest potential. The A.S.D. coordinates with the technology vendors & volunteer department trainers to facilitate this training.

**Ordering and Maintaining Office Supplies** – ASD is responsible for the procuring, storage, and distribution of general office supplies (paper, ink cartridges, toner, paper clips, etc.).

**Maintaining Department Equipment** – ASD is also responsible for maintaining equipment that is necessary to the function of this police department. This includes but is not limited to, the Acorn System (telephone and radio recording), telephone system, A.F.I.S. system, micro-film reader, copy machines, emergency generator, Dictaphone system, cell block cameras, and Mobile Data Terminals.

## **Projects Completed or Underway**

### **IMC**

- The latest updates will continue to be installed
- Direct coordination with IMC will continue to ensure compatibility with the needs of the Warwick Police Department

### **IMC Cross Agency Database**

- The Warwick Police Department became a participant in the Rhode Island

State Police's cross agency database.

- The department can now contribute and access other agency's data to aid in conducting criminal investigations.

#### Research Scheduling Software Upgrade

- Previous input with IMC has resulted in an improved scheduling module that could meet the needs of this police department.
  - Conversion will be researched, and tested to allow possible migration from the current Watch Commander software.

## **FCC Narrow Banding**

- The Warwick Police Department is subject to the Federal Communication Commission's future narrow banding requirement. This will necessitate the department acquiring new digital radio equipment.
- The administrative services division in 2011 did obtain the necessary equipment and licenses to begin the narrow banding process.
- The police department will begin the narrow banding conversion in February 2012.

## **E-TICKET**

- The Administrative Services Division has coordinated with the State of Rhode Island Department of Highway Safety and R.I. Traffic Tribunal to institute the E-Ticket Program. We have obtained the grant funding and have awarded the bid for the necessary equipment to accomplish this project.
- We expect to begin installation of the E-Ticket equipment in all our patrol cars by the end of February 2012. We expect to be fully operational by March 2012.
- The E-Ticket Project will eliminate the redundancy of data entry efforts and reduce the time necessary to enter summons data.
- It will validate summons information at the time of the initial stop to improve accuracy of information.
- It will reduce the delay between summons issuance and entry in the Judiciary's case management system.
- The project will increase the efficiency of law enforcement officers through the use of automated tools.
- Increase the integrity and accountability of the traffic summons process by providing sequential numbering of summonses.
- Offenders will receive a summons they can clearly read and understand. The court will be able to clearly read the officers writing and charges as the computer will print them out.

## **RESEARCH SCHEDULING SOFTWARE**

- Previous input with IMC has resulted in an improved scheduling module that could meet the needs of this police department.
- Conversion will be researched and tested to allow for possible migration from the current Watch Commander software.
- We are currently using an outdated version of Watch Commander with no maintenance contract.
- In Time Solutions the current provider of our scheduling software has offered to provide a new upgraded system to the police department.
- We are currently researching the cost and quality of this new program as another alternative .

## **CRASH REPORTS.COM**

- We have become part of the Crash Reports.Com network. This allows citizens and police personnel access to accident reports on line. There is a fee charged to citizens who download accident reports at this site. Fifty percent of this fee is paid to the City.
- We also have access to accident reports from the other twenty seven R.I. police departments that are on this network.
- There is also a crash mapping feature that allows the mapping of all traffic accidents that occurred in the City. You can view a map of accidents and filter by date range, injuries, time of day, day of week, pedestrian, bicycle, weather, and many other criteria.

## **DOCUMENT STORAGE**

- We are currently seeking solutions to the storage of are police crime, arrest and accident reports which have accumulated over the last ten years. Before this we were micro-filming the records and then destroying them. However due to budget constraints we stopped micro-filming ten years ago.
- The two legally approved methods are micro-filming of the documents before destroying them or permanently storing them.
- Micro-filming of ten years of records is cost prohibitive at this time. A more economical method would be the storage of documents at a secure off site facility such as hospitals and state agencies currently do. Due to limited space at the police department we cannot continue to store records here.
- We have contacted several companies that provide secure climate controlled facilities for the storage of government records. We will be in the process of securing bids from these companies for are next budget.
- This has become a priority due to records being purged from our filing system that then need to be stored in boxes. These boxes of documents are beginning to cause a storage problem in the records division area.

Submitted by,

Captain Matthew Costello C-4

# **Professional Standards Division**

## **2011 ANNUAL REPORT**

The Professional Standards Division (PSD) is responsible for maintaining the high level of professional conduct within the police department. The division performs the functions of: Investigating complaints of officer misconduct, maintaining the department's CALEA accreditation, training personnel, and recruiting and selecting new officers. The officer in charge of the Professional Standards Division reports directly to the Chief of Police.

The division is comprised of a captain acting as the division officer-in-charge (OIC), one (1) lieutenant, and two (2) sergeants. Formerly, there was a patrol officer position that was converted to a sergeant's position this year. This was because the responsibilities of that position had expanded beyond what should be reasonably expected from a patrol officer. Specifically, new requirements have been imposed by the Rhode Island Municipal Police Training Academy in reference to background investigations. The new sergeant position is responsible for overseeing and managing these investigations and the department's recruitment and hiring efforts. Additionally, this position can also be called upon to assist with internal investigations when that case load becomes cumbersome.

### **Investigating Complaints of Officer Misconduct**

This function is vital for maintaining the professional standards of the department. The division does this through the recording and investigating of complaints against officers. Also, tracking employee conduct, determining policy implications and identifying training trends is also done.

In 2011, the Warwick Police Department recorded 3,284 arrests while handling 74,666 calls for service. Of that amount, there were only twenty two (22) internal complaints made against officers and employees of the department. Compared with the forty-five (45) complaints for 2010, this is a major decrease in the number of complaints. This amounts to a little more than ½ of one percent of the total number of arrests and less than three hundredths (3/100) of one (1%) percent of the total calls for service.

Of the 3284 arrests made by officers of the department, only thirty four (34) required some form of force to complete the arrest.

### **2011 Citizens' & Internal Complaint Summary**

#### **TOTAL OF COMPLAINTS:**

22 (6 accidents)

#### **BREAKDOWN:**

28 - Sworn Officers (Some officers involved in multiple complaints)

01 - Civilians

01 - Sworn Officer from Another Agency

#### **REPORTING CODES:**

|                                  |   |
|----------------------------------|---|
| 01 Criminal Act.....             | 2 |
| 02 Excessive Force.....          | 2 |
| 03 Civil Rights.....             | 0 |
| 04 False Arrest.....             | 0 |
| 05 Mistreatment.....             | 0 |
| 06 Harassment.....               | 0 |
| 07 Improper Demeanor.....        | 6 |
| 08 Integrity/Behavior.....       | 1 |
| 09 Poor Performance.....         | 7 |
| 10 Other (includes accidents)... | 8 |
| 11 Racial Profiling.....         | 2 |

**COMPLAINT DISPOSITION:**

- Sustained (13)
- Not Sustained (0)
- Unfounded (2)
- Exonerated (3)
- Policy Flaw (0)
- Other/Pending (4)

**2011 Use of Force Report**

As prescribed by Warwick Police Department Policy #300.01 and CALEA Standard 1.3.13, the following use of force analysis was prepared. The total use of force for the calendar year 2011 was 34 incidents compared with 25 incidents in calendar year 2010.

**Breakdown by Type:**

|            |    |                        |
|------------|----|------------------------|
| Firearm    | 0  | (1 incidents in 2010)  |
| O.C. Spray | 18 | (12 incidents in 2010) |
| Baton      | 1  | (0 incident in 2010)   |
| Physical   | 15 | (12 incidents in 2010) |

Of the people arrested in 2011, force was used approximately 1 % of the time.

There was no instance of a firearm used against a person during this calendar year. Please refer to the Use of Force Report and the Internal Complaint report for details on these areas.

There were 31 incidents in 2011 where a firearm was used for the euthanasia of sick or injured animals.

**Breakdown by Month:**

|          |   |           |   |
|----------|---|-----------|---|
| January  | 3 | July      | 0 |
| February | 2 | August    | 3 |
| March    | 9 | September | 5 |
| April    | 1 | October   | 2 |
| May      | 3 | November  | 1 |
| June     | 0 | December  | 2 |

There were 7 incidents in 2011 where force was used in dealing with emotionally disturbed people, compared to 13 incidents in 2010.

## **Accreditation**

The Warwick Police Department is a nationally accredited Law Enforcement agency. Achieving and maintaining accreditation requires adherence to applicable standards as set forth by the Commission on Accreditation for Law Enforcement Agencies (CALEA). The standards address nine major law enforcement areas:

1. role, responsibilities, and relationships
2. organization, management, and administration
3. personnel structure
4. personnel process
5. operations
6. operation support
7. traffic operations
8. detainee and court-related activities
9. auxiliary and technical services

The City of Warwick is one of eight law enforcement agencies in the State of Rhode Island to be awarded accredited status by the CALEA.

CALEA accreditation is handled by a sergeant assigned to the PSD. CALEA accreditation assessment is scheduled on a three year rotation. The next regularly scheduled process for accreditation will take place in August of 2012. In addition, this unit also conducts reviews and makes recommendations for changes to department policies.

## **Training**

The training function of the department is coordinated by each member of the division through constant identification of training needs and selection of appropriate schooling. The main portion of scheduling and assignment is the responsibility of a newly appointed sergeant who handles the logistical aspects of training assignments. This sergeant also facilitates recruit background investigations, firearms checks, and the Warwick Housing Authority background checks.

In addition to the collective effort of members of the division, there is a Training Committee which reports to the captain on matters of training needs assessment and identification of goals and objectives. This committee is comprised of supervisors and officers from varying assignments throughout the department.

The implementation of in-service trainings, firearms qualifications, non-lethal weapons trainings, and all other statutory required trainings are handled by the division as well. In 2011, there were more than 100 training sessions attended by Warwick Police personnel involving areas such as interviewing and

interrogation, incident command, and investigative procedures. Many of these trainings were specialized to particular officers in their area of expertise or job designation.

## **Recruitment and Selection**

The overall goal of the recruitment and selection process is to identify applicants who are highly qualified for the position of police officer. This will be accomplished by attempting to achieve maximum public awareness of the recruitment drive and outreach to all segments of the population. Recruitment efforts include highlighting the benefits and advantages of the job while conveying to candidates a realistic picture of officers' duties.

Candidates who successfully complete the recruitment process are placed on a two year eligibility list and will be presented with conditional offers of employment as vacancies occur. The selection process includes a physical fitness test, written exam, medical exam, oral interviews, psychological evaluation, and a complete background investigation. Wide ranges of recruitment methods are employed in an effort to select from a diverse pool of candidates with the intention of mirroring the gender and racial makeup of the community served by the Warwick Police Department.

The department's 2012 recruitment drive will soon be underway, commencing February 2012. To date, specific actions to accomplish the department's recruitment goals included, and were not limited too, the following tasks.

1. Attendance at job fairs and law enforcement conferences to include The National Association of Black Law Enforcement Officers (NABLEO) conference held in Providence.
2. Established recruitment plan with Rhode Island Department of Labor & Training that included posting of WPD recruitment announcements on agency job search websites/affiliated sites and e-mail dissemination to applicant pools, organizations, and agencies inclusive of minority and military sources.
3. Implemented comprehensive web-based advertizing campaign that included university list servers, popular internet job boards, and mainstream media listings, web crawlers, and homepage tower advertisements.
4. Scheduled appearances on local radio and television shows with large audience of viewers/listeners.

For 2012, the members of the Professional Standards Division will continue to diligently execute their duties. We will continue to strive to help the department maintain a professional reputation, and achieve the goals that are set by the Office of the Chief of Police.

# **Prosecution Division**

## **Annual Report 2011 Captain Christine Kelley**

### *Mission Statement*

*The mission of the Prosecution Division is to pursue the vigorous and fair prosecution of criminal cases, with a commitment to serve as an advocate for the rights of all victims, and to promote the safety and well being of the public.*



The Prosecution Division is primarily responsible for the successful prosecution of all criminal charges and traffic violations brought by the Warwick Police Department. The Division is comprised of 4 sworn members and 5 civilian staff members. Sworn members include a Captain and 3 officers. Sworn police officers in Rhode Island initiate court complaints and conduct initial arraignments in District Court (*criminal*) Family Court, and at the Rhode Island Traffic Tribunal (*civil violations*). Daily efficient operation of the Prosecution Unit requires a well organized, coordinated effort between the Police Department and the Rhode Island Judiciary. The unit is therefore organized according to function, with its member's assigned very specific duties.

## **Prosecution Captain Officer-In-Charge**

The Prosecution Captain (OIC) supervises all functions within the Prosecution Division. He/She reviews, evaluates and initiates prosecutorial action on criminal cases originating from both the Patrol and Detective Divisions. The Prosecution Captain oversees the prosecution of violations of the RI Traffic Code within the Warwick Municipal Court and Rhode Island traffic Tribunal, serves as the primary arraignment officer in the District Court, and handles extradition proceedings within the District Court.

Responsibilities include maintaining diplomatic relations with attorneys and liaison with various state, local, and federal agencies. The Prosecution Captain is responsible for general office management, and evaluates both sworn and non-sworn personnel assigned to the division.

**Paralegal:** The Prosecution OIC and City Solicitors are assisted by the department paralegal; whose duties include pre-trial and trial case preparation and assistance in District Court proceedings. The paralegal may request copies of evidence, as needed, assist victims in case proceedings, follow-up on case motions, and research applicable case law and procedure as it relates to district court proceedings. The paralegal maintains case files, coordinates scheduling for misdemeanor cases, notifies victims of case dispositions, as well as additional office duties.

**District Court Clerk:** This position is a support element for the Prosecution OIC. The clerk's assigned duties which include scheduling, filing, and coordinating the efforts of the police department and the District Court. This includes arraignment case preparation, generating subpoenas, preparing officer court notifications, making contact with various criminal justice support agencies, preparing discovery requests, witness notification, and providing documentation for potential District and Superior Court violators.

## **Prosecution Officer**

Prosecution Officers are assigned to either one of two positions within the division. One as an agency representative for prosecution of motor vehicle code violations in the RI Traffic Tribunal or as the Felony Screening Officer. Prosecution officers may be called upon to serve in District or Family Court in the absence of the primary arraignment officers.

**Felony Screening Officer:** A sworn police officer who prepares and reviews all adult felony cases after an arrest to ensure proper charging and successful prosecution. The screening officer presents felony cases to the Attorney General's Office on a weekly basis, compiles cases for submission to a Grand Jury for indictment, conducts follow up assistance to the Attorney General's office on cases requiring further investigation or documentation, and maintains files on active felony cases within the prosecution division. This officer acts as agency liaison with the Rhode Island Department of the Attorney General on felony matters.

**Superior Court Clerk:** This position is a support element for the Felony Screening Officer. The clerk's assigned duties include scheduling, filing and coordinating the efforts of the police department and the Superior Court. The position involves, but is not limited to, generating subpoenas, witness location and assistance, coordination with various criminal justice agencies regarding active cases, case preparation of District or Superior Court violators file and warrant maintenance. The Superior Court clerk is tasked with entering case dispositions, and victim notification of disposed District Court cases at arraignment.

**RITT Prosecution Officer:** A sworn police officer who serves as prosecution officer in matters involving violations of the state motor vehicle code at the Rhode Island Traffic Tribunal. These include DUI refusal arraignments, which in many cases require coordination with the District Court Officer on criminal DUI matters. The RITT officer acts as agency liaison with the Rhode Island Department of the Attorney General on matters involving motor vehicle cases. This officer compiles information and documentation for discovery purposes on RITT cases and serves as primary technician for preservation, copying and distribution of agency CCTV surveillance recordings utilized for presentation in the prosecution of DUI related cases.

**RITT Court Clerk:** This position is a support element for the RITT Prosecution Officer. The clerk's duties include case preparation for all traffic matters arraigned in the District Court and Rhode Island Traffic Tribunal. The position involves, but is not limited to, maintaining and monitoring court calendars and scheduling of police officers, ensure proper documentation is included in cases, obtaining driving abstracts from the Registry of Motor Vehicles, operates NCIC terminal for inquiries, prepares discovery requests, and providing documentation for potential District or Superior Court violators.

## **Juvenile Officer**

The Juvenile Officer primarily handles the adjudication of all juvenile offender arrests, to include; the Juvenile Hearing Board, social diversionary agencies, and Family Court. The Juvenile Officer also acts as agency liaison with representatives of the Warwick School Department, Rhode Island Department of Attorney General, and Governor's Justice Commission. The Juvenile Officer is the primary police prosecutor on all juvenile matters. This officer prepares cases with all involved agencies, monitors juveniles placed on restrictive measures, subpoenas witnesses for Family Court appearances, and tracks missing juvenile cases.

## **Division Report:**

There are currently 9 persons assigned to the Prosecution Division. This includes four (4) sworn officers, four (4) civilian employees, and the Domestic Violence Advocate, who is employed by Day One, however coordinates with both the Warwick and West Warwick Police Department Prosecution Divisions.

Overall, case activity for the unit increased in 2011. There were reported case increases in three of the four court jurisdictions. Traffic Tribunal cases accounted for the most percentage increase, at 12%. There were 3160 arraignments at the RITT in calendar year (CY) 2011 compared to 2784 in CY2010. There were 435 felony cases screened for presentation to the Attorney General's Office in 2011. This represents an increase of 7% and 6% over the previous 2 years. District Court arraignments (2549) increased 3.28% this year, while pre-trials (2278) decreased 3%. It is likely that more cases were disposed at arraignment as arrest totals for the department totaled 3283, a decrease of 7 arrests from 2010. Multi case offenders have seen a substantial increase over the last several years.

The Attorney General's office proceeded with 97% of the felony cases brought forth for charging by the Warwick Police Department. Misdemeanor cases continued past initial arraignment in the District Court 91% of the time. Eighty three percent of District Court cases at pre-trial or trial culminated in disposition.

Reasons for case dismissal include license renewals, community service completion, restitution, and in lieu of plea in another court jurisdiction. Summer months accounted for the most activity in the criminal court system.

Juvenile arrests declined 9% this year, and have been steadily decreasing for the last seven (7) years. Disobedient complaints, however, have shown a marked increase over the last year. Most disobedient complaints are referred to Comprehensive Community Action, a needs assessment organization. The more extensive cases are referred to the Family Court for formal intervention. The Juvenile Division utilizes several resources for case disposition. Those include the Juvenile Hearing Board, diversionary organizations, and Family Court Intake.

The division receives numerous information requests from various sources. These include case inquiries by victims, witnesses, and involved parties, departmental requests, court correspondence, and attorney requests. The Domestic Violence Advocate assists in directing victims of domestic violence to available resources, referrals, information on the prosecutorial process, notification of case or defendant status, and restraining order assistance. The Division remains committed to victim assistance and advocates for a safe community for residents and visitors alike.

## **Automotive Division**

### **2011 Annual Report**

The Automotive Division consists of a Fleet Manager, and four automotive repair and service specialists, who service the fleet of police vehicles on a daily basis as well as vehicles assigned to other city departments, such as the Fire, Tax, M.I.S., Building, and the Economic Development Department.

The department utilizes a fleet management plan that maintains fleet vehicles as well as rotating older model patrol vehicles to other service support divisions and other city departments for use.

Outfitting of new vehicles with certain equipment is a major project that reduces cost to the city and the division makes every effort to perform in-house diagnostic and repair services to the vehicles on a regular basis.

Personnel also maintain the fleet fueling station that assists the department in managing fuel expenses. Time permitting, vehicles are washed to get sludge and road salt off for less body rot.